

- MINUTES-General Meeting
- Monday, November 21, 2016
- Briarwood Library
- FINAL

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**Call to Order:** President Erin Thacker called the meeting to order at 6:30pm. Attendance sheet is attached. Quorum present.

**Grant:** 1<sup>st</sup> Grade Reading Units of Study supplemental curriculum (Melissa Fitzgerald, Sarah Rahlfs, Sara VanderWel, Mary Winter, Teresa Capen) The Making Meaning reading curriculum is not comprehensive and needs to be supplemented. The Units of Study for Reading align with the Units of Study for Writing, providing consistency. ISF will only provide grant money for traditional curricula and will not fund this. The full amount is \$1591.14 however there is only \$1476.32 in Grants. Agreed that we will use our Grants balance to fund this and the remaining \$114.82 will be paid for by 1<sup>st</sup> Grade teachers' stipends.

**MOTION (by Seung Park):** I move that we approve the 1<sup>st</sup> Grade Reading Units of Study Grant in the amount of **\$1476.32**. Seconded by Nicole Morgan; no discussion; vote. **Motion Passes.**

**Secretary's Report, Alison Larsson:**

- Minutes from the General Meeting on September 19, 2016 were presented and approved as written.
- 10 reams of neon copy paper have been purchased to use for PTA flyers. It is located in the credenza in the PTA office.

**Treasurer's Report, presented by Seung Park:**

- Account Balances as of 11/21/16: Checking \$37203.61 Savings \$15052.86
- We have collected \$14952.58 from Orange Ruler so far. Still waiting on some matching funds.

**President's Report, presented by Erin Thacker:**

- Council Update (Laila Collins)
  - Board member training must be completed by Convention (April 30, 2017). There will be training on 12/15 at 11am "Effective Meetings" directly following the December council meeting. All but one board member have been trained for this year
  - Bell times will be changing for next year. High Schools will start at 8:00, Middle Schools at 8:10, Elementary at 9:10
  - Focus Day is January 16 (MLK Jr. Day) at the Capitol Building in Olympia. from 10:30-11:30 there is a Teacher Rally. Parents are welcome
  - Parent Education "Screenagers" film will be shown at Liberty HS on 11/29 at 7pm
- Membership: We have 442 members and are at 85% of our goal. We have Gold Level Membership due to our increase in members from last year.

**VP Reports:**

- Communications, Michelle Splaver: no report
- Volunteers, Kristen Slocum: no report
- Programs, Nicole Morgan & Tira Will
  - Directory: Online directory is up to date. The printed directory is scheduled to be out December 1
  - Book Fair (Tira Will): \$400 was raised for the All-for-Books program. 3 teachers (Frazier, Horvath, McElligott) won \$20 for the book fair in a raffle, 4 volunteers won \$10
  - Science Kits: New Science-to-Go kits are being put in circulation (Dacta Lego sets and Tangram puzzles). Several old Science-to-Go kits have been retired and supplies no longer needed are in a box in the PTA office and are free to whoever can use them. Supplies include popsicle sticks, balloons, rubber bands, straws, film canisters, funnels, rulers, tea lights, sandpaper.
- Art, Erin Thacker:
  - 2<sup>nd</sup> grade has completed their clay project.
  - Great Artist Program has been started

- There were 12 Reflections entries from Briarwood
- Fundraising, Jasmine Brothers
  - Bellevue Ice Arena fundraiser – Mention Briarwood at the admissions counter and \$3 will be donated to PTA
  - Jersey Mike's fundraiser raised \$387. 129 coupons were redeemed.
- Family Activities, Erin Thacker for Danielle Hunter
  - International Night is on 12/9. We will be having passports again for the kids and there will be a Sign-up Genius email sent out to sign up for bringing ethnic food. There will be a bagpiper, fashion show, art project, and other entertainment
  - Variety Show is January 20 – need a co-chair

#### **Staff Report (Kelsey Smith):**

- Staff has asked for clarification on the grade level stipend. It was put in place because there are things that are purchased for the grade as a whole, but it can be used for anything as long as it meets stipend guidelines.
- Discussed paying for popcorn in advance for the year and having a list of those who have paid – decided this would cause more confusion than it is worth and would make the line move slower
- Discussed why some teachers have child-led conferences. This is done so that the student can set goals, be held accountable, and take control of their learning. If a parent wants to meet with the teacher without the child present, they can let the teacher know.

#### **Principal's Report (Drew Terry):**

- Staffing Update
  - Received approval to hire an EA for 6 hours/day for one kindergartener, currently EA's are rotating this position
  - Maternity/Paternity Leaves
    - Chelsey Wood currently on paternity leave
    - Erin Foster due late December, will be out from winter break through spring break, Katie Breuel is the long-term substitute
    - Alyssa Van Breda due in February, will be out until the end of the year. Amy Krohn is the long-term substitute
- Watch D.O.G.S. orientation- 20 Dads attended, 17 of them signed up for a date, starting in January. Name changed to "Papa Bears".
- Counselor Keri Silver's "I am that Girl" program is going well, is considering a similar program for boys
- Family Literacy Night for parents and students 12/1 from 5:30-7:00 with author Patrick Jennings. Pizza is provided. RSVP via the link in the 11/23 E-News.
- 5<sup>th</sup> grade FLASH (Family Living and Sexual Health) parent preview at the ISD Administration Building on Thursday 12/8 @6pm and Saturday 12/10 @9am. Parents must attend one of the previews if they want to opt-out.
- Sign up for conferences online until November 30
- Next Cultural Connections meeting is Friday 12/18
- Principal's Leadership Team's goal this year is focused on writing, specifically writing development, elaboration, and writing better endings

#### **New Business:**

- Members need to elect a Nominating Committee per WSPTA Uniform Bylaws Article 5, Section 5. The job of the nominating committee is to check in with current board members to see if they would like to return next year – and to help find new candidates for board positions  
**MOTION (by Laila Collins) I move that we nominate Kristen Slocum, Nicole Morgan, and Jasmine Brothers for the Nominating Committee.** Seconded by Lena Wiegering; no further discussion; vote;  
**Motion passes.**

**Adjourn:** Meeting adjourned at 7:35pm

Submitted by:

Alison Larsson  
Secretary, Briarwood Elementary PTA 2.6.5